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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF REGISTRATION OF SOCIAL WORKERS
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UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
DIRECTOR, DIVISION OF
PROFESSIONAL LICENSURE

Board Meeting Minutes
December 13, 2016

TIME: 9:30 AM

PLACE: 1000 Washington Street
Boston, MA 02118

ATTENDANCE: Sally Kaitz, Chair
Melanie Robinson Findlay
Imari K. Paris Jeffries
Carla Saccone
Dana Zais

ABSENT: Frances Carpenter, Vice-Chair
Tere Ramos

STAFF: Erin LeBel, Executive Director
Erin Murphy, Program Coordinator
James O'Connor, Board Counsel
Doris Lugo, Investigator
Matthew Runge, Investigator

The meeting was called to order at 9:44 a.m. by Board Chair, Sally Kaitz.

Board Counsel, James O'Connor reviewed the emergency exit procedures with Board members.

9:48 Board member, Dana Zais enters

9:50 Investigator, Matthew Runge enters

Minutes:

Imari K. Paris Jeffries motioned to accept the October 25, 2016 minutes pending the correction of Board member, Melanie Robinson Findlay's name. The motion was seconded by Sally Kaitz and approved by the Board.

Investigative Conference:

At 9:48 a.m., Carla Saccone moved to suspend the open meeting and go to into investigative conference pursuant to M.G.L. Chapter 112, Section 65C, to discuss SW 16-059, SW 16-060, SW 17-005, SW 17-006, SW 17-007, SW 17-008, SW 2016-0906, SW 2016-0593



SW 2016-0618 and to meet with Prosecutor, Fayette Mong regarding SW 2015-079. The motion was seconded by Imari K. Paris Jeffries and approved by the Board.

The Chair anticipated that the Board's open meeting would resume in approximately 1 hour.

For the record, while in Investigative Conference, the Board took the following action:

SW 16-059: Forward to prosecutions

SW 16-060: Forward to prosecutions

SW 17-005: Forward to prosecutions

SW 17-006: Forward to prosecutions

SW 17-007: Dismiss with an advisory

SW 17-008: Dismiss with an advisory

SW 2016-0906: Forward to prosecutions

SW 2016-0593: Forward to prosecutions

SW 2016-0618: Dismiss with an advisory

SW 2015-079: Feedback provided to prosecutor

10:54 PM Return to Open Session

Investigators Doris Lugo and Matthew Runge exit.

Executive Session:

A motion was made at 11:08 AM by Melanie Robinson Findlay to enter into Executive Session pursuant to G.L. c. 30a, § 21 (a)(1) to meet with MN regarding his application for licensure and LL regarding his application for licensure. The motion was seconded by Sally Kaitz and a roll call vote was taken with the following result: Sally Kaitz, yes; Dana Zais, yes; Melanie Robinson-Findlay, yes; Imari K. Paris Jeffries, yes; Carla Saccone, yes.

12:26 PM Return to Open Session.

Discussion:

1. ESL accommodations – tabled
2. ASWB CE approvals - tabled
3. The Board reviewed the email from Paul DiNatale of the DPH and reiterated that if an LCSW is providing clinical services, s/he needs LICSW supervision.

Item not reasonably anticipated:

1. The complainant in SW-14-023 stopped responding. The Board subsequently revoked the licensed. He has since requested to come off of revocation. The Board requested that the social worker appear for an interview.
2. The Board reviewed V.V.'s letter to the Board and denied to allow her the ability to use pre-baccalaureate experience toward the licensure requirements.
3. The Board reviewed the email from HHT and determined that the named applicant who entered an unaccredited program will be able to apply for licensure in MA because the degree was placed into CSWE candidacy status while she was matriculated into the program.

1:20 PM. Imari Paris Jeffries motioned to adjourn this meeting. The motion was seconded by Sally Kaitz and accepted by the Board.

Respectfully Submitted,

Erin Murphy, MSW, LICSW
Program Coordinator
for Teresita Ramos, Secretary

List of Documents:

October 25, 2016 minutes
Email from Paul DiNatale of the DPH
Letter from VV
Email from HHT